



Administrative Protocol: Traffic Management for Works in Thoroughfares

Status Administration

Responsible Division Technical Services

Objective Ensure the safety of all workers and thoroughfare users in line with safe system principles; by establishing uniform procedures for reviewing and authorising traffic management at work sites ensuring compliance with conditions given in the Instrument of Authorisation.

Context

This protocol recognises that in accordance with the *Road Traffic Code 2000* (the Code): Regulation 297(2), Instrument of Authorisation (IoA) issued to the City of Gosnells by the Commissioner (the Commissioner) of Main Roads Western Australia (MRWA), the City of Gosnells is obliged to develop and implement traffic management procedures that will satisfy the Commissioner, that work in thoroughfares within the City of Gosnells will always comply with the “Traffic Management for Works on Roads Code of Practice”.

Statement

The City of Gosnells actively supports the MRWA “Traffic Management for Works on Road Code of Practice” (Works Code of Practice) and will conduct its business in such a way as to:

- Comply with the requirements of the latest amendment to the Works Code of Practice and AS1742.3 for all work within the road reserve undertaken by the City of Gosnells and its agents;
- Authorise other parties not subject to an IoA to implement roadworks traffic management within their jurisdiction. Prior to and after authorisation is given, the City of Gosnells shall ensure that the traffic management is in accordance with the “Works Code of Practice”.
- Recognise that it has a duty of care under the Occupational Safety and Health Act 1984 to provide and maintain a safe place of work for its employees, consultants, agents and contractors to ensure that persons who have access to the workplace including road users are not exposed to hazards.
- Ensure that a generic or specific (dependant on situation) traffic management plan (TMP) has been prepared for all works within the thoroughfare that require traffic management.
- Keep a record of the traffic management plans and in particular the sign and device arrangement and any changes to such during the works for a period of seven (7) years from the date of completion of the works.



- Ensure operational thoroughfare works traffic management tasks are only undertaken by persons who are accredited or are directly managed onsite by a person with MRWA - Basic Worksite Traffic Management accreditation. Where persons are controlling traffic they shall have MRWA – Traffic controller accreditation.
- Ensure that appropriate training is given to allow for the preparation, modification, review and recommendation of TMP's for thoroughfare sites.

Related documentation

Main Thoroughfares Western Australia Instrument of Authorisation for Works.

Main Thoroughfares Western Australia Traffic Management for Works on Thoroughfares Code of Practice.

Australian Standard AS 1742.3 Manual of Uniform Traffic Control Devices, Part 3 Traffic Control for Works on Thoroughfares.

AS/NZS ISO 31000 – Risk Management – Principles and Guidelines

Traffic Controllers' Handbook.

Related local law and legislation

Local Government Act 1995

Local Government (Uniform Local Provisions) Regulations 1996

Main Thoroughfares Act 1930

Occupational Safety and Health Act 1984

Road Traffic Act 1974

Road Traffic Code 2000

Thoroughfares and Public Places Local Law 2012

Issued

Approved by Director Infrastructure

Date: 12/08/2015

Amendments

Nil