

**POLICY NO. CP 5.4.1 ANNUAL ELECTORS MEETING**

**PURPOSE** To fulfil the City's statutory obligations for conducting an Annual Electors Meeting.

**POLICY STATEMENT**

1. The City will advocate for the requirement to hold an Annual Electors' Meeting to be removed from the *Local Government Act 1995* on the basis that any elector is able to attend any Council meeting and ask questions about any matter affecting the City.
2. Whilst a legislative requirement exists to hold an Annual Electors' Meeting, the City's meeting will be held on the second Tuesday in December, commencing at 6pm.

**GOVERNANCE REFERENCES**

<b>Statutory Compliance</b>	Local Government Act 1995, Part 5, Division 2, Subdivision 4 Local Government (Administration) Regulations 1996, Regulations 15 to 18 inclusive.
<b>Industry Compliance</b>	Nil.
<b>Organisational Compliance</b>	Nil.
<b>Process Links</b>	Nil.

**POLICY ADMINISTRATION**

<b>Directorate</b>		<b>Officer Title</b>		<b>Contact:</b>	
Business Services		Coordinator Governance and Risk		9397 3000	
<b>Risk Rating</b>	Low	<b>Review Cycle</b>	Triennial	<b>Next Due:</b>	2023
<b>Version</b>	<b>Decision Reference</b>	<b>Synopsis</b>			
1.	OCM 44:07/1978	New Policy Adopted			
2.	FCS 495:03/1987	Amended			
3.	OCM 290:03/1987	New Policy Adopted			
4.	OCM 626:14/10/1997	Amended			
5.	OCM 180:02/09/1998	Amended			
6.	OCM 114:01/12/1999	Amended			
7.	OCM 711:27/08/2002	Amended			
8.	OCM 403:22/08/2006	Amended			
9.	OCM 409/25/08/2009	Policy amended to support operations where specified venues are unavailable.			
10.	OCM 378/23/08/2011	Reviewed with no amendments.			
11.	OCM 382/23/09/2014	Reviewed with amendment to change meeting time.			
12.	OCM 317/26/09/2017	Reviewed with amendment to change meeting day from Monday to Tuesday.			
13.	OCM 251/08/09/2020	Reviewed and amended.			