



**POLICY NO. CP 3.1.13**

**POLICY NO. CP 3.1.13 PUBLIC ART COMMITTEE – TERMS OF REFERENCE**

**PURPOSE** To establish the Public Art Committee in accordance with section 5.8 of the *Local Government Act 1995*.

**POLICY STATEMENT**

**1. OBJECTIVES**

The objectives of the Public Art Committee are to:

- (a) Determine the winners of the City of Gosnells Annual Art Exhibition which will include the artwork(s) acquisition subject to the value of the artwork being \$5,000 or less exclusive of GST in accordance with Council Policy 3.1.12, 'Art Acquisition, Management and Decommissioning'.
- (b) Make decisions for the acquisition of artwork(s) where the value of the art work is \$5,000 or less exclusive of GST in accordance with Council Policy 3.1.12, 'Art Acquisition, Management and Decommissioning'.
- (c) Make recommendations to Council for acquisition or commissioning of artwork(s) where the value of the artwork exceeds \$5,000 exclusive of GST in accordance with Council Policy 3.1.12, 'Art Acquisition, Management and Decommissioning'.
- (d) Make decisions for the decommissioning of art works where the value of the artwork is \$5,000 or less exclusive of GST in accordance with delegated authority.
- (e) Make recommendations to Council for the decommissioning of artworks where the value of the artwork is in excess of \$5,000 exclusive of GST.

**2. MEMBERSHIP**

- Three Councillors
- Up to Two Councillors appointed as deputy members

**3. ADMINISTRATIVE SUPPORT**

The Chief Executive Officer assigns the following employees (or where required, an officer acting in their position) to attend meetings and provide support to the Committee:

- Director Community Engagement;
- Manager Marketing and Community Events
- Coordinator Leisure Planning; and
- Arts and Culture Development Officer



Professional advice may be available to the committee to assist with its consideration and selection of artwork.

**4. COMMITTEE MANAGEMENT AND MEETINGS**

- 4.1 The Committee is a Committee of Council as prescribed in section 5.9(2)(a) of the *Local Government Act 1995*, comprising of Councillors only, and shall therefore be administered and conducted in accordance with the requirements of the *Local Government Act 1995* and *Local Government (Administration) Regulations 1996*, and the *City of Gosnells Standing Orders Local Laws 2016*.
- 4.2 Meetings shall be called and convened on an ‘as required basis’.
- 4.3 As the Public Art Committee has delegated authority from Council it is required, in accordance with section 5.23(1)(b) of the *Local Government Act 1995*, that all meetings be open to the public.

**GOVERNANCE REFERENCES**

<b>Statutory Compliance</b>	Local Government Act 1995 <ul style="list-style-type: none"> <li>• Division 2, Subdivision 2 Committees and their meetings</li> <li>• Division 2, Subdivision 3 Matters affecting council and committee meetings</li> <li>• Division 6, Subdivision 2 Disclosure of Financial Interests</li> </ul> Local Government (Administration) Regulations 1996 City of Gosnells Standing Orders Local Laws 2016
<b>Industry Compliance</b>	Department of Local Government and Communities Guidelines: <ul style="list-style-type: none"> <li>• No.5 Council Forums</li> </ul>
<b>Organisational Compliance</b>	Council Policy 3.1.12 ‘Art Acquisition, Management and Decommissioning’ Council Policy 4.1.8 ‘Procurement of Goods or Services’ Council Policy 4.1.9 ‘Disposal of Property Valued at Less Than \$20,000’
<b>Process Links</b>	

**POLICY ADMINISTRATION**

Directorate		Officer Title		Contact:	
Community Engagement		Director Community Engagement		9397 3000	
<b>Risk Rating</b>	Low	<b>Review Cycle</b>	Triennial	<b>Next Due:</b>	2021
Version	Decision Reference	Synopsis			
1.	OCM 154/13/04/2010	New policy to establish Terms of Reference for the Public Art Committee.			
2.	OCM 385/24/08/2010	Reviewed with no action or amendment required.			
3.	OCM 415/28/08/2012	Reviewed with amendments to ensure consistencies with Policy 3.1.12 and when the committee needs to refer decision-making to Council for determination.			
4.	OCM 382/23/09/2014	Reviewed and amended to align with changes made to Policy 3.1.12 - Art Acquisition, Management & Decommissioning (clause 2.1).			
5.	OCM 372/22/09/2015	Reviewed and amended to delete administrative clauses.			
6.	OCM 302/11/09/2018	Reviewed with amendments			