



POLICY NO. CP 3.3.6

POLICY STATEMENT

HISTORY AND HERITAGE AWARDS SELECTION

REASON

To establish the City's approach to determining recipients for the biennial History and Heritage Awards.

POLICY

The biennial History and Heritage Awards recognise people in the community who have contributed to the protection and promotion of history and heritage in the City.

ELIGIBILITY

- Nominations are open to individuals, groups or organisations that have made a contribution to protecting or promoting the history and heritage of the City.
- Evidence that the project has been undertaken within the two years prior to the closing date for nominations of the History and Heritage Awards.

1. CATEGORIES AND ASSESSMENT CRITERIA

1.1 History Award

The History Award aims to encourage individuals, groups, or organisations to research and record the history of the City, its people, places, or activities.

Categories:

- Short Story – submissions about life within the City of Gosnells area pre year 2000 e.g. fondest memory. Up to one page with a photograph.
- Photographic History - photographs (in the order of 5 to 15) that tell a story on a local theme e.g. family, sporting or social club, community group, street or house, natural environment).
- Audio History - interview with a person talking about something historic in the City of Gosnells area e.g. family, sporting or social club, community group, street or house, natural environment.
- Published History - book, article or website published within the two years prior to the closing of the History Award.
- Children's Category - entry on any history topic, in any form, by a child age 16 years or younger.

(a) Assessment Criteria

Submissions will be assessed against the following criteria:

- Historical Relevance - Has the applicant provided information on a topic relevant to the history of the City of Gosnells area?
- Evidence of Research - Has the applicant described how their submission has been researched?



- Content - Is the submission original, clear, concise and presented in the required format?
- Knowledge Base - Will the submission add to the collective knowledge of the history of the City of Gosnells area?

1.2 Heritage Award

The Heritage Award aims to:

- Promote community awareness of the City's heritage places.
- Promote community involvement in caring for the City's heritage places.
- Recognise the contribution of individuals, groups, or organisations to the City's heritage places.
- Recognise projects that reflect best practice in maintenance, sympathetic development, restoration, conservation and/or interpretation of the City's heritage places.

(a) Assessment Criteria

Submissions will be assessed against the following criteria:

- Heritage Best Practice – How has the applicant demonstrated best practice in maintenance, sympathetic development, restoration, conservation and/or interpretation of a local heritage place of significance?
- Content - Is the submission original, clear, concise and presented in the required format?

2. NOMINATIONS

Nominations and entries may be submitted at any time and will close every second year on 31 October.

3. DECISION MAKING

Nominations will be assessed in accordance with the assessment_criteria, with an evaluation matrix of eligible nominations and staff recommendations being presented to Council in December of the year of awards for its determination of recipients.

The Council may determine to award no recipient/s in any or all categories. Council's decisions regarding the biennial Award recipients will be embargoed until the City's Australia Day event held on 26 January, at which the announcement of recipients will be made.



GOVERNANCE REFERENCES

Statutory Compliance	Nil.
Industry Compliance	Nil.
Organisational Compliance	Policy 5.4.43 Advisory Groups – Establishment and operations. City of Gosnells Heritage Inventory 2016
Process Links	History and Heritage Awards Procedure

POLICY ADMINISTRATION

Directorate		Officer Title		Contact:	
Community Engagement		Coordinator Heritage		9391 6011	
Risk Rating	Low	Review Cycle	Triennial	Next Due:	2020
Version	Decision Reference	Synopsis			
1.	OCM 377/23/08/2011	New policy adopted to assist determine recipients of the City's biennial History and Heritage Awards.			
2.	OCM 382/23/09/2014	Reviewed and amended to the selection criteria to ensure work has been undertaken within the past two years.			
3.	OCM 318 & 319/26/09/2017	Revoked and replaced			