



POLICY NO. CP 3.3.3 INFORMATION DISPLAYS, STALLS, ADVERTISEMENTS AND SALE OF GOODS IN CITY OF GOSNELLS COMMUNITY FACILITIES AND AT COMMUNITY EVENTS

PURPOSE To provide direction for staff when handling requests from external organisations/groups with regard to the placement of information displays, stalls, advertisements and sale of goods within City of Gosnells community facilities and at community events conducted by the City of Gosnells.

POLICY STATEMENT

Information displays and advertisements by external organisations displayed at City of Gosnells owned or operated facilities or events shall focus on, but not be limited to not for profit groups, Council/Government supported organisations, welfare based groups, educational institutions, theatre groups and community based groups and shall comply with the following:

- (a) Not contain material of a political or offensive nature.
- (b) Not contain petitions seeking signatures either for or against an issue.
- (c) Community groups, individuals, or commercial entities seeking to sell goods or services at the City’s community events or exhibitions must provide a detailed list of items or services for sale to the relevant Branch Manager for approval prior to the event or exhibition.
- (d) Community groups, individuals, or commercial entities involved in the sale of goods and services shall be required to obtain and provide evidence of appropriate permits and insurances.

GOVERNANCE REFERENCES

Statutory Compliance	N/a
Industry Compliance	N/a
Organisational Compliance	City of Gosnells Thoroughfares and Public Places Local Law 2012. City of Gosnells Policy 5.4.39 Elections - Caretaker Period.
Process Links	Corporate Procedure B053 – Production of Advertising and Promotional materials

POLICY ADMINISTRATION

Directorate		Officer Title		Contact:	
Community Engagement		Manager Marketing and Community Events		9397 3170	
Risk Rating	Low	Review Cycle	Triennial	Next Due:	2021
Version	Decision Reference	Synopsis			
1.	FCS258/10/1986	Proposed			
2.	OCM217/11/1986	Adopted			
3.	OCM 2128/12/98	Amended			
4.	OCM 562/26/08/03	Original Policy Revoked			
5.	OCM 562/26/08/03	New Policy Adopted			
6.	OCM 426/11/09/2007	Amended			
7.	OCM 412/26/08/2008	Reviewed			
8.	OCM 409/25/08/2009	Deleted reference to revoked Policy 1.1.2 and correct terminology.			
9.	OCM 386/24/08/2010	Reviewed and amended.			
10.	OCM 415/28/08/2012	Reviewed and amended to prohibit certain political canvassing at			



		community events.
11.	OCM 372/22/09/2015	Reviewed and amended to align with the Local Government Property Local Law
12.	OCM 302/11/09/2018	Reviewed with amendments