



**2.3 Funds Available**

Level 1 – The City will fund up to 100% of the total project cost, with the maximum grant amount being \$2,000 (ex GST).

Level 2 – The City will fund up to 50% of the total project cost, with the maximum grant amount being \$8,000 (ex GST).

**2.4. In-Kind Support**

Successful applicants who receive funding to deliver programs, services or events under Category 1, are eligible for free use of City-managed facilities, subject to the Community Funding Program guidelines.

**3. CATEGORY 2 – Competition Sponsorships****3.1 Purpose**

To provide funding assistance to support individuals who achieve State or National selection in their chosen field of endeavour and are travelling for the purpose of competing.

**3.2 Sponsorship Rounds**

Sponsorships will be available throughout the year.

**3.3 Funds Available**

Three levels of sponsorship are available:

- State (competing in Western Australia) – \$150
- National (competing in Australia but outside Western Australia) – \$200
- International (competing outside Australia) – \$250

**4. CATEGORY 3 – Education Scholarships****4.1 Purpose**

High Schools – A scholarship of \$500 is available to one student from each of the high schools located within the City of Gosnells. The funding is provided towards the educational costs of that student.

Primary Schools – A book prize will be presented to one graduating student from each of the primary schools located within the City of Gosnells.

**4.2 Sponsorship Rounds**

Education Scholarship presentations will be scheduled during the year and timed to coincide with a suitable activity, such as a school assembly or graduation function.



**5. CATEGORY 4 – School Chaplaincy Sponsorship**

- 5.1. Primary schools and high schools based in the City are eligible for School Chaplaincy Sponsorship, which is distributed by YouthCARE to local schools to assist with their Chaplaincy programs.
- 5.2. The City provides YouthCARE with an annual sponsorship as per Resolution 354 of the Ordinary Council Meeting held on 22 May 2001. The School Chaplaincy Sponsorship will be increased annually in accordance with the Consumer Price Index for Perth for the 12 months to December, as reported by the Australian Bureau of Statistics.

**6. FUNDING GUIDELINES**

- 6.1. The Community Funding Program will be managed through specific guidelines that will include details on:
  - Eligibility;
  - Funding criteria;
  - Terms and conditions; and
  - Assessment and approvals process.

**7. FUNDING RESTRICTIONS**

Funding will not be available or considered for:

- Projects that commence before approvals are announced and grant agreements have been signed, or for Competition Sponsorships applications which are received after the date of travel;
- Development of facilities owned by private individuals, businesses or non-public buildings;
- Projects considered to be a full State or Federal Government responsibility;
- Recurrent costs such as permanent employee costs, electricity, gas, salaries, annual insurance premiums, rent and non-program-specific consumable items, such as stationery;
- The purchase of equipment with an expected lifespan of less than three years;
- Facilities or fixtures for the express purpose of serving alcohol;
- Projects that do not meet relevant Australian Standards, or legislative requirements, or contravene Council Policy;
- Used as a contribution towards other funding programs (for example, the Department of Local Government, Sport and Cultural Industries' Community Sporting and Recreation Facilities Fund);
- Additional or 'top up' funds for projects that have already received financial assistance from the City in previous funding rounds (*except School Chaplaincy Sponsorship*);
- Organisations which have not satisfactorily acquitted previous grants;
- Organisations that have outstanding debts to the City at the time of assessment and have not entered into arrangements to repay those debts;
- Projects which are of a political or lobbying nature or which may be used as a forum for political lobbying or canvassing; and



- Recipients under Category 3 – Education Scholarships are not eligible to receive the prize in subsequent years.

## **8. DECISION MAKING**

Applications for funding in Category 1 (Level 2) will be assessed by the City during each funding round, in accordance with the eligibility criteria and assessment criteria set out in the guidelines and presented to Council for final determination.

When assessing Community Grant applications, preference will be given to those organisations that have not previously received funding.

Categories 1 (Level 1), 2, 3 and 4 will be assessed and approved by City Officers in accordance with approved funding guidelines.

## **9. REPORTING**

Recipients of funding under Categories 1 and 4 (Community Grants and School Chaplaincy Sponsorship) will be required to provide a written report on the outcome of their project(s) and/or service(s), as funded by the grant.

A report for Council will be prepared each financial year on the outcomes of all Category 1 and 4 funded projects.

A report for Council will be prepared each financial year containing a list of approved recipients of Categories 2 and 3.



**GOVERNANCE REFERENCES**

<b>Statutory Compliance</b>	N/A
<b>Industry Compliance</b>	Associations Incorporations Act 2015 Corporations Act 2001
<b>Organisational Compliance</b>	City of Gosnells Heritage Strategy OCM 22 May 2001 Resolution 354 OCM 28 August 2012 Resolution 415
<b>Process Links</b>	Community Sponsorship Program Guidelines

**POLICY ADMINISTRATION**

Directorate		Officer Title		Contact:	
Community Engagement		Manager Marketing and Community Events		9397 3070	
Risk Rating	Low	Review Cycle	Annual	Next Due:	2021
Version	Decision Reference	Synopsis			
1.	OCM 179-1/9/98	New Policy adopted			
2.	OCM 927-10/99	Policy amended			
3.	OCM 267-4/00	Policy amended			
4.	OCM 711-27/08/2002	Policy amended			
5.	OCM 561-26/08/03	Original Policy Revoked			
6.	OCM 561-26/08/03	New Policy adopted			
7.	OCM 425-10/08/2004	Policy amended			
8.	OCM 597-28/11/2006	Policy Revoked			
9.	OCM 598-28/11/2006	New Policy adopted			
10.	OCM 426-11/09/2007	Policy amended			
11.	OCM 412-26/08/2008	Policy amended			
12.	OCM 125/23/03/2010	Policy revoked			
13.	OCM 126/23/03/2010	Changes made to Policy 5.4.43 which necessitated changes to this policy.			
14.	OCM 375/23/08/2011	Reviewed and amended.			
15.	OCM 63/28/02/2012	Amended to provide an additional sponsorship category for NAIDOC Week activities.			
16.	OCM 415/28/08/2012	Reviewed and amended to incorporate CPI to School Chaplaincy payments, clarify the decision-making process for all categories and include eligibility and assessment criteria for sponsorship categories.			
17.	OCM 417/24/09/2013	Replaced with changes being broadening of and reduction in categories, the matter in which sponsorship is provided by the City and inclusion of wording under eligibility.			
18.	OCM 382/23/09/2014	Reviewed and amended regarding restoration of headstones at Kenwick Cemetery as well as the Minor Capital & Equipment Works category to restrict the number of times per year that organisations can receive sponsorship under this category to once.			
19.	OCM 372/22/09/2015	Review and amended assessment process of applications and determination of category amounts.			
20.	OCM 384/25/10/2016	Reviewed and amended to remove administrative information replicated in the Community Sponsorship Program Guidelines.			
21.	OCM 317/26/09/2017	Reviewed and amended to add clause 2.6 Use of City's Facilities and additional text to 8. Sponsorship Restrictions.			
22.	OCM 302/11/09/2018	Reviewed with amendments.			
23.	OCM 60/26/03/2019	Revoked and replaced.			
24.	OCM 251/08/09/2020	Reviewed and amended.			