



INFORMATION REGARDING THE APPLICATION FOR CONSTRUCTION OF A NEW CROSSING/CROSSOVER

It is a requirement of the Local Government Act and the City of Gosnells that an Application for Construction of a Vehicle Crossing is received. If an application is not submitted there could be a penalty of \$1000. The application should include a copy of the site plan showing where the intended crossing will be installed. Application forms can be obtained by telephoning the Engineering Support Officer on 9492 0139 or can be filled in on the City's web site - www.gosnells.wa.gov.au > [Your Property](#) > [In Your Street](#) > [Crossovers & Driveways](#) > [Apply for construction of a vehicle crossing online](#)

When the application has been received an officer from the Operations Centre will conduct a site visit to determine if the crossing construction application can be approved.

During the approval inspection, the officer will confirm the following:

- Existing mountable kerbing is in an acceptable condition. If this is not the case you will be required to pay for the removal and replacement with mountable kerbing.
- Ensure there is no conflict with existing drainage structures within the crossing area. If alterations are required to the City's drainage structures, to allow for the construction of the crossing, a quote for the required works will be forwarded to the property owner.
- Construction is not to commence until full payment is received for any alterations required and the alterations have been completed.
- It is the responsibility of the owner of the property to liaise with any public utilities companies (for example Telstra, Western Power et cetera) regarding their structures.

If the application is approved, a letter will be posted to the applicant of the property advising that the construction of the crossing has been approved and that it should be constructed in accordance with the City of Gosnells' Specifications www.gosnells.wa.gov.au > [Your Property](#) > [In Your Street](#) > [Crossovers & Driveways](#) > [Crossing specification](#)

If the application is not approved, a letter will be posted to the applicant of the property advising why it cannot be approved with a request for the applicant to contact the City.

INFORMATION REGARDING THE APPLICATION FOR SUBSIDY OF A NEW CROSSING

Only when the application for construction of a new crossing has been approved, construction in accordance with the City of Gosnells' specifications can commence.

- Following the installation of the new crossing, an application for a subsidy can be applied for. Complete the on line Crossing Subsidy Application form www.gosnells.wa.gov.au > [Your Property](#) > [In Your Street](#) > [Crossovers & Driveways](#) > [Apply for a crossing subsidy online](#) and attach a copy of all relevant receipts. Or telephone the Engineering Support Officer on 9492 0138 or visit the City's Civic Centre for an application form.
- Do not send original receipts with the application as these will not be returned.
- Post the completed application to City of Gosnells, PO Box 662, Gosnells WA 6990. Alternatively email to council@gosnells.wa.gov.au.
- An Officer from the City's Engineering Operations Department will inspect the new crossing and if it is in compliance with the City's Crossing Specifications the subsidy application will be processed and a cheque will be forwarded by post. Please note that unless you advise otherwise, the cheque will be issued in the names of all property owners.
- If the crossing does not meet the City's Crossing Specifications the subsidy will not be paid. A letter will be sent to the applicant advising what rectifications need to be completed for them to re-apply for the subsidy.