



City of Gosnells Museum - Wilkinson Homestead Excursion Management Plan

City of Gosnells Museum
Wilkinson Homestead
PO Box 662 Gosnells 6990
34 Homestead Road, Gosnells

Phone: 9397 3145 or 9397 3144

Email: aschultz@gosnells.wa.gov.au or clyonsnash@gosnells.wa.gov.au

Website: www.gosnells.wa.gov.au

Contact: Supervisor of Heritage Programs or Heritage Officer

Introduction

The City of Gosnells Museum is located at the Wilkinson Homestead in Gosnells and houses an interesting and informative collection within the historic building and replica outbuildings. The Museum runs school education programs on Wednesday mornings from **9:30am - 12:30pm**, facilitated by staff and volunteers. **Please note the start time as late arrival will result in activity time being reduced accordingly.**

Purpose of Excursion

The Museum has a range of education programs aimed at school groups from Year 1 to Year 5. The programs support History outcomes in the Australian Curriculum. Students are invited to participate in activities that simulate those undertaken at the Homestead in the early to mid 1900s. Teachers can select three activities for their class.

Many schools stay for lunch and run their own activities in the afternoon. The Museum is open for that purpose until 2pm. If the weather is fine teachers can utilise the Museum's outdoor games box. If the weather is wet teachers can use the Museum's drawing materials.

Environment

The Museum site encompasses the Wilkinson Homestead, machinery shed, restoration workshop and a small orchard. There are large grassed areas suitable for picnics and games. The site has a parking lot and is surrounded by high fencing.

The homestead and most of the machinery shed, excluding the school room, are accessible by wheelchair. A wheelchair accessible toilet is located just outside the Museum in John Okey Davis Park.

Outside the Museum site

The Museum adjoins John Okey Davis Park, 22 acres bound by the Canning River and Homestead Road. The foreshore of the river has undergone rehabilitation and is home to many trees, plants and animals. Please note that the park is an off-lead exercise area for dogs.



Transport

Transport remains the responsibility of the visiting school. Parking for cars and buses is available at the Museum. Access is from Homestead Road. The Gosnells Railway Station is 2km from the site.

The 210 bus route runs between Gosnells Train Station and the Esplanade Busport in Perth City. Travelling from Gosnells Station, hop off at stop number 19137 on Fremantle Road, 400 metres from the Museum. Walk to the traffic light intersection of Fremantle Road and George Street, turn left onto George Street and left again onto Homestead Road.

Travelling from the City, hop off at stop number 19157 on George Street 440 metres from the Museum. Walk up George Street then turn left at Homestead Road.

Student Capacity

The City of Gosnells Museum caters for students from Year 1 through to Year 5.

The facilitated education programs take place in the homestead, on the verandah, in the outdoor laundry and in the machinery shed which also has an upstairs school room. Lunch time and games take place on the rear grassed area in fine weather and in the machinery shed in wet weather.

The Museum site can accommodate a maximum of 40 visitors, including students, teachers and parents.

Please advise upon booking of any students with special needs or allergies.

Supervision

It is a requirement that the school provide supervision for excursions to the City of Gosnells Museum. The Museum's staff and volunteers are not responsible for the supervision or behaviour of students during activities and while on site. **The City of Gosnells Museum requires a mandatory minimum of six (6) supervisors per school so that there are at least two staff members or helpers per activity. Helpers will be briefed on the day as to what their expected duties will entail.**

External Provider Information

Clearances

- City of Gosnells staff members and volunteers have current, valid Working with Children Cards.
- It is a pre-employment requirement that staff of the City of Gosnells Museum provide a National Police Clearance.

Current Accreditations and Qualifications

- Museum staff hold current senior first aid certificates. First aid kits are available throughout the Museum.

Public Liability Insurance

- Insurer: LGIS Liability Scheme
- Limit of Cover: \$100,000,000
- Public Liability Certificate of Currency document can be found on the City's website www.gosnells.wa.gov.au



Identification of Excursion Participants

*It would be helpful to the Museum staff and volunteers if teachers, helpers and students could wear **name badges** and if teachers have determined the **student groupings** prior to visiting the Museum.*

Communication Strategies

School staff can request access to the Museum's telephone line.

Emergency Response Plan

In the event of an emergency it is essential that school visitors take directions from Museum staff, who will identify themselves during the site introduction prior to commencing activities and by wearing white or red safety helmets if evacuation is essential. All visitors will be assembled at a common point indicated by the staff. Teachers will need to do a roll call and must immediately notify Museum staff if any students are missing.

It is suggested that school supervisory teams have access to a list of names of participating students, contact telephone numbers, student medical information and relevant health information for supervisors.

While Museum staff have first aid training, it is the responsibility of the school to provide basic first aid to their students. Museum staff will assist where possible.

Briefing Students and Supervisors

City of Gosnells Museum staff will send a confirmation notice for all bookings which will include the Museum's Excursion Management Plan and the City of Gosnells Certificate of Currency.

Schools will be invoiced after the excursion and are only charged for students who attend on the day.

Students, staff and parent helpers will be briefed on site safety and the emergency response plan prior to the commencement of the activities.

Other Relevant Details

Please bring hats and sunscreen.

There is a drinking fountain on site which can also be used to fill water bottles.

If further information is required or you would like to discuss the content in more detail, please contact Museum staff on (08) 9391 3144.

Please visit the City's website for further information on the Museum, its education programs, and other local history information.

http://www.gosnells.wa.gov.au/About_our_City/Facilities/Wilkinson_Homestead_Museum