



THOROUGHFARES AND PUBLIC PLACES LOCAL LAW 2012

APPLICATION FOR STALLHOLDER'S PERMIT

FOOD

(IF THIS APPLICATION IS FOR MOBILE FOOD BUSINESS, PLEASE USE THE TRADERS FORM)

APPLICANT DETAILS

Name of Applicant: First Name:		
Last or Family Name:		
Postal Address:		
Residential Address:		
Telephone:(Home):	(Mobile):	Fax:
(Business):	E-mail:	
<i>Are you a fundraising organisation for charity or a community group? (see overleaf for definition)</i>		No <input type="checkbox"/> Yes <input type="checkbox"/>
Name of organisation:		
Address of organisation:		
Contact Phone Number of organisation:		
<i>Are you a registered food business?</i>		No <input type="checkbox"/> Yes <input type="checkbox"/>
NOTE – All food businesses must be registered by their local government authority (LGA), unless exempt. If your LGA is <u>not</u> in the City of Gosnells, please attach a copy of your Certificate of Registration.		
Name of registered food business:		

DETAILS OF PROPOSED STALL

Name of Stall:
Location of Stall:
Date of Event/s:
Name of Event/s:
Hours of Operation:
List of all food and drink products to be sold:
Type of food preparation/handling:
<input type="checkbox"/> Low risk – pre-made, packaged goods from a registered food business, or residential registered food business for direct sale e.g. biscuits, preserves, muffins, packaged drinks Name of registered food business: _____
<input type="checkbox"/> Low/medium – fresh or packaged ingredients obtained from a registered food business ready for preparation or use e.g. hot drinks, ice cream, bbq sausage sizzles, pizza
<input type="checkbox"/> Medium/high risk – foods pre-prepared at a registered food business for onsite cooking or reheating e.g. meat curries, risotto Name of registered food business: _____



Please tick to confirm whether the proposed stall has the following facilities

- a roof, three walls, cleanable impervious floor (if on unsealed ground) **Note:** *Open food stalls consisting of tables only or tables and trestles, shall be used only for the sale of factory pre-packaged food in hermetically sealed containers*
- a dedicated dishwashing facility with detergent and sanitiser*
- a hand washing facility with running water, soap, disposable paper towels*

***A large container of sufficient volume must be provided to catch waste water after each use and to store for appropriate disposal.**

Cooking appliance/s: _____

Hot display: _____

Refrigerated storage: _____

Refrigerated display: _____

Power supply: Self-contained External (please specify)

Water supply: Self-contained External (please specify)

Waste water disposal: Self-contained External (please specify)

APPLICATION FEES

<input type="checkbox"/> Exempted food business <i>Exempt - a community or charitable organisation selling either low risk, shelf stable food or food which is thoroughly cooked onsite for immediate consumption</i>	NO CHARGE										
<input type="checkbox"/> Commercial operator <i>All other operators other than exempted food businesses</i>	<table style="width: 100%; border: none;"> <tr><td style="padding-left: 20px;">Application Fee</td><td style="text-align: right;">\$69.00</td></tr> <tr><td style="padding-left: 20px;">Fee per day</td><td style="text-align: right;">\$17.00</td></tr> <tr><td style="padding-left: 20px;">Fee per week</td><td style="text-align: right;">\$69.00</td></tr> <tr><td style="padding-left: 20px;">Fee per month</td><td style="text-align: right;">\$137.00</td></tr> <tr><td style="padding-left: 20px;">Fee per annum</td><td style="text-align: right;">\$1,407.00</td></tr> </table>	Application Fee	\$69.00	Fee per day	\$17.00	Fee per week	\$69.00	Fee per month	\$137.00	Fee per annum	\$1,407.00
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Fee per month	\$137.00										
Fee per annum	\$1,407.00										

ESSENTIAL DOCUMENTATION

Please ensure that you attach the following information with your application to assist with the processing of your stall holder's permit in time for your event:

- Copy of current Public Liability Insurance Certificate – minimum cover \$10,000,000
- Copy of Food Business Certificate of Registration – by Local Governments other than City of Gosnells
- Plan of the proposed stall
- Written consent from the owner of the property (if you are not the owner)

Signed: _____ **Date:** _____

Applications must be lodged at least 14 days prior to the event, or they may not be processed.

<i>Definition:</i>	"charitable organisation" means an institution, association, club, society or body whether incorporated or not, the objects of which are of a charitable, benevolent, religious, cultural, educational, recreational, sporting or other like nature and from which any member does not receive any pecuniary profit except where the member is an employee or the profit is an honorarium.
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*Please forward your completed form and application fees to the City of Gosnells,
2120 Albany Highway, Gosnells WA 6110 or by mail to PO Box 662, Gosnells WA 6990
[For clarification or assistance please contact City of Gosnells Health Services 9397 3000]*