



## Safe City Community CCTV

The Safe City Community CCTV program is a joint approach by the City of Gosnells, WA Police Force, and local community members and property owners to prevent crime and reduce the real and perceived impact of crime and disruptive behaviour. This is a voluntary, opt in program for people who meet the terms and conditions of the program.

Funding Available = Half the CCTV cost, including installation, up to a maximum of \$500

### Terms and Conditions

1. CCTV (Closed Circuit Television) must be provided and installed in the City of Gosnells by a registered business with a Security Agents Licence Number.
2. This Partnership Program is applicable to either new installed systems, or upgrades to improve the quality of an existing system to meet the minimum technical requirements.
3. The CCTV system **must** be registered with [WA Police Force Cam-Map](#).
4. CCTV must include a public angle field of view overlooking the road, footpath, front verge, or any other applicable public area. Rear properties, or properties with limited fields of view of a public area, are not eligible for funding.
5. The public facing camera of the CCTV system must meet the following minimum technical requirements:
  - a. 4 megapixel
  - b. 21 days constant recording
  - c. Night time capable
  - d. Hardwired camera
6. The CCTV system must meet the Face Recognition (50 per cent) requirement of the WA State CCTV Strategy Resolution Test Chart within 10 metres of the public facing camera.
7. Applicants must submit a statement from their security installer that shows the technical specifications of their CCTV system.
8. Applicants must provide a 5 second video clip from their CCTV system showing the public camera angle and resolution test chart from 10m.
9. CCTV systems must be installed and the funding application form completed in full and submitted no more than two months after funding approval. If a form is not received by the City within this timeframe, your details will be removed from the program and funding may no longer be available in this financial year.
10. The City will rebate half of the total cost of the CCTV system, up to \$500 per project.
11. One application per project, per financial year will be considered. Repeat applications for the same project will not be considered.
12. Applicants must maintain the CCTV system in working order for at least 12 months. Failure to do so will result in the City seeking to retrieve any payments it has made to the applicant.
13. The operator of the CCTV system must agree to provide footage to WA Police Force when requested. Failure to do so will result in the City seeking to retrieve any payments it has made to the applicant.
14. Applicants must not have a current outstanding debt with the City.
15. Local, State, and Federal Government properties are not eligible for funding.
16. The City reserves the right to cancel the rebate arrangements at any time prior to allocating the funding if any of the terms or conditions have not been met to the satisfaction of the City. The City will not be liable for any cost incurred by the applicant.
17. The City will review all applications against existing approved applications in the same street section.
18. The City provides no guarantee that a rebate can be provided to all applicants.
19. Allocating funding to a project remains at the discretion of the City.

# Application Instructions

## Step 1 – Read Terms and Conditions and Application Instructions

Please read over all the Terms and Conditions and all of the Application Instructions. This will ensure your application process goes smoothly and you get a quality CCTV system and your funding in a timely manner.

## Step 2 – Contact security installers and get some quotes

There are many security companies and installers that will be able to provide you with a quality CCTV system. Speak to them about options for your property, and how much you are able to spend. Make sure you let them know the minimum technical requirements as part of this program. The City recommends you get two or three quotes to keep prices competitive. You can find a list of local companies on the City's website, however you are welcome to go with whichever security installer you want.

## Step 3 – Contact the City of Gosnells

Email the City via [council@gosnells.wa.gov.au](mailto:council@gosnells.wa.gov.au) with the following details:

- Property address
- Quotes from security company

A City officer will contact you if clarification is required.

## Step 4 – Confirmation of your funding pre-approval

The City will contact you via email to confirm your eligibility for Safe City Community CCTV funding. This allocates funding to your project, so you can go ahead with your purchase and installation. The email will contain all the details for you to apply for your funding, a copy of the Test Resolution Chart, and a digital copy of this application form.

## Step 5 – Install and pay for your CCTV system

Please have your CCTV system installed by your security installer. It is completely up to you which installer you go with. Remember to get a copy of your proof of payment, and the technical specifications of your system.

## Step 6 – Complete and submit the funding application form

Please complete all sections of the funding application form, and send it to the City within two months of your funding confirmation.

Remember to include all the required attachments:

- Proof of payment for your CCTV project (a paid invoice, receipt, bank transfer)
- A statement from your security installer that shows the technical specifications of your system
- A 5 second video clip from your CCTV system showing you holding up the Resolution Test Chart to your camera from 10 metres away
- Confirmation email from WA Police Force Cam-Map system

The CCTV system must be registered with the [WA Police Force Cam-Map](#).

## Step 7 – Funding

The City will review your funding application against the agreed Terms and Conditions. In the event the City requires more information an officer will contact you. Funds will be transferred electronically to the account nominated on the application form.

If you have any questions in relation to Safe City Community CCTV please email [council@gosnells.wa.gov.au](mailto:council@gosnells.wa.gov.au)

# Safe City CCTV Application – all sections need to be completed

## Applicant details:

Applicant name:

Address of proposed location for CCTV system:

Address of applicant (if different to above):

Contact number:

Email:

Bank account name (for rebate):

Bank name:

Account number:

BSB:

## CCTV system details:

Number of cameras in the system:

Property type: Residential

Business

Community Group

Total cost of installation (amount on invoice):

Security Agents License Number:

## Property owner approval (required if applicant is not the property owner):

Owner name:

Address:

Contact number:

Email:

I approve the installation of the CCTV system to this property:

Signature:

Date:

# WA Police Force footage request agreement

The applicant agrees that by receiving the funding from the City, the applicant is agreeing to provide CCTV footage to WA Police Force upon request. The applicant agrees that failure to do so will deem this rebate void, and the City will seek the return of the full rebate amount from the applicant. The applicant acknowledges that their details and the fields of view of the camera systems will be provided to WA Police Force to inform them of this agreement and their ability to request footage from the applicant.

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**Proof of purchase and installation included:**

**Technical information included in proof of payment:**

**Feedback form completed:**

**5-second video clip included:**

**Confirmation email from Cam-Map WA Register attached:**

**I, the undersigned, confirm that I have read and agree to all terms and conditions of the City of Gosnells Safe City Community CCTV Program:**

**Full name:**

**Signature:**

**Date:**

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## How to provide a signature with Adobe Reader:

**Step 1** – Locate the 'Sign Form' button in the ribbon



**Step 2** – Select 'Sign Yourself' and then 'Add Signature' buttons



**Step 3** – With the 'Draw' option selected, draw your signature and then click 'Apply'.



**Step 4** – Click to drop your signature into the 'Signature' box



# Feedback Form

To evaluate the success of the Safe City Community CCTV Program, and to ensure the City maintains high standards in the provision of its services, please take the time to complete this feedback form. Please only tick one box per section.

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## How safe do you feel in your home?

I feel very safe      I feel safe      Neutral      I feel unsafe      I feel very unsafe

## How safe do you feel in your street?

I feel very safe      I feel safe      Neutral      I feel unsafe      I feel very unsafe

## Do you feel safer after the installation of your CCTV system?

Yes      No      Unsure

## Are there any areas in the City where you feel unsafe? (please be specific)

No      Yes (please specify)

## Would you have installed a CCTV system if this funding was not available?

No      Yes

## Please rate the application process for the Safe City Community CCTV Program

Very easy      Easy      Neutral      Difficult      Very difficult

## Do you have any other feedback regarding the Safe City Community CCTV Program?

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**In person:** City of Gosnells  
Civic Centre  
2120 Albany Highway  
Gosnells WA 6110  
8:30am to 5pm (Monday to Friday)

**Mail:** City of Gosnells  
Safe City  
PO Box 662  
Gosnells WA 6990

**Email:** [council@gosnells.wa.gov.au](mailto:council@gosnells.wa.gov.au)