



**THOROUGHFARES AND PUBLIC PLACES LOCAL LAW 2021
APPLICATION FOR TRADER'S PERMIT
(STALL OR ANYTHING OTHER THAN A MOBILE FOOD BUSINESS)**

APPLICANT DETAILS

Name of Applicant: First Name:			
Last or Family Name:			
Postal Address:			
Residential Address:			
Telephone:(Home):		(Mobile):	Fax:
(Business):		E-mail:	
Are you a fundraising organisation for charity or a community group? <small>(see overleaf for definition)</small>			No <input type="checkbox"/> Yes <input type="checkbox"/>
Name of organisation:			
Address of organisation:			
Contact Phone Number of organisation:			
Are you a registered food business?			No <input type="checkbox"/> Yes <input type="checkbox"/>
NOTE – All food businesses must be registered by their local government authority (LGA), unless exempt. If your LGA is <u>not</u> in the City of Gosnells, please attach a copy of your Certificate of Registration.			
Name of registered food business:			

DETAILS OF PROPOSED STALL

Name of Stall:
Location of Stall:
Date of Event/s:
Name of Event/s:
Hours of Operation:
List of all food and drink products to be sold:
Type of food preparation/handling:
<input type="checkbox"/> Low risk – pre-made, packaged goods from a registered food business, or residential registered food business for direct sale e.g. biscuits, preserves, muffins, packaged drinks Name of registered food business: _____
<input type="checkbox"/> Low/medium – fresh or packaged ingredients obtained from a registered food business ready for preparation or use e.g. hot drinks, ice cream, bbq sausage sizzles, pizza
<input type="checkbox"/> Medium/high risk – foods pre-prepared at a registered food business for onsite cooking or reheating e.g. meat curries, risotto Name of registered food business: _____



Please tick to confirm whether the proposed stall has the following facilities

- a roof, three walls, cleanable impervious floor (if on unsealed ground) **Note:** *Open food stalls consisting of tables only or tables and trestles, shall be used only for the sale of factory pre-packaged food in hermetically sealed containers*
- a dedicated dishwashing facility with detergent and sanitiser*
- a hand washing facility with running water, soap, disposable paper towels*

***A large container of sufficient volume must be provided to catch waste water after each use and to store for appropriate disposal.**

- Cooking appliance/s: _____
- Hot display: _____
- Refrigerated storage: _____
- Refrigerated display: _____

Power supply: Self-contained External (please specify)

Water supply: Self-contained External (please specify)

Waste water disposal: Self-contained External (please specify)

APPLICATION FEES

<input type="checkbox"/> Exempted food business <i>Exempt - a community or charitable organisation selling either low risk, shelf stable food or food which is thoroughly cooked onsite for immediate consumption</i>		NO CHARGE
<input type="checkbox"/> Commercial operator <i>All other operators other than exempted food businesses</i>	Application Fee	\$76.00
	Fee per day	\$20.00
	Fee per week	\$80.00
	Fee per month	\$159.00
	Fee per annum	\$1,629.00

ESSENTIAL DOCUMENTATION

Please ensure that you attach the following information with your application to assist with the processing of your trader’s permit in time for your event:

- Copy of current Public Liability Insurance Certificate – minimum cover \$10,000,000
- Copy of Food Business Certificate of Registration – by Local Governments other than City of Gosnells
- Plan of the proposed stall
- Written consent from the owner of the property (if you are not the owner)

Signed: _____ **Date:** _____

Applications must be lodged at least 14 days prior to the event, or they may not be processed.

<i>Definition:</i>	“charitable organisation” means an institution, association, club, society or body whether incorporated or not, the objects of which are of a charitable, benevolent, religious, cultural, educational, recreational, sporting or other like nature and from which any member does not receive any pecuniary profit except where the member is an employee or the profit is an honorarium.
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*Please forward your completed form and application fees to the City of Gosnells,
2120 Albany Highway, Gosnells WA 6110 or by mail to PO Box 662, Gosnells WA 6990
[For clarification or assistance please contact City of Gosnells Health Services 9397 3000]*