

**POLICY NO. CP 5.4.13****POLICY STATEMENT****CIVIC EVENTS - ORDER OF PRECEDENCE****PURPOSE**

To establish the order of precedence by which guests of the City are welcomed and honoured at civic functions and events.

**POLICY****1. Scope and Application**

This Order of Precedence is adopted by the City to ensure that due honour and respect is accorded to invited guest and dignitaries at civic functions and events to determine seating and introduction announcement arrangements.

**1.1 Considerations When Applying the Order of Precedence**

- (a) A person acting on behalf of any person named within the Table of Precedence shall enjoy the precedence of that person with the understanding that, where there is more than one person in the class, the person acting on behalf of another will take precedence after the other persons in that class who are attending in their own right.
- (b) A partner couple shall enjoy the precedence of the partner with the higher precedence.
- (c) The Mayor and Councillors of the City of Gosnells generally act as hosts to the invited guests and dignitaries at Civic and Ceremonial Events hosted by the City, and therefore the prominence accorded them will depend on the circumstances of the individual event.

**2. Order of Precedence**

- (a) The Governor General.
- (b) The Governor of Western Australia, followed by the Governors of other States according to the date of appointment and the Administrators of Australian Territories.
- (c) The Prime Minister.
- (d) The Premier of Western Australia, followed by the Premiers of other States and the Chief Ministers of Australian Territories.
- (e) Leader of the Opposition; Commonwealth followed by State.
- (f) Commonwealth Members of Parliament; Government Ministers followed by Senators and Members of the House of Representatives.
- (g) State Members of Parliament; Government Ministers followed by Members of the Legislative Council and Members of the Legislative Assembly.



- (h) Freeman of the City of Gosnells.
- (i) Heads of religious communities.
- (j) Mayor and Councillors of the City of Gosnells.
- (k) Mayors and Councillors representing other local government districts.
- (l) Presidents / Chairmen / Chief Executive Officers of lead local government representative bodies.
- (m) Special Guests such as; Past Mayors of the City of Gosnells and chairmen / presidents of quangos.
- (n) Chief Executive Officers of Commonwealth and State government agencies.
- (o) Chief Executive Officers of other local governments.
- (p) City of Gosnells employees.

**GOVERNANCE REFERENCES**

<b>Statutory Compliance</b>	Nil.
<b>Industry Compliance</b>	Table of Precedence for the Commonwealth of Australia <i>as Gazetted in Special Gazette No. S206 on Tuesday, 5 October 1982</i>
<b>Organisational Compliance</b>	Nil.
<b>Process Links</b>	Nil.

**POLICY ADMINISTRATION**

Directorate		Officer Title		Contact:	
Business Services		Director Business Services		9397 3000	
<b>Risk Rating</b>	Low	<b>Review Cycle</b>	Triennial	<b>Next Due:</b>	2022
Version	Decision Reference	Synopsis			
1.	FCS34/5/1995	Proposed			
2.	OCM84/6/1995	Adopted			
3.	OCM 1802/9/98	Amended			
4.	OCM 711/27/08/2002	Amended			
5.	OCM 386/24/08/2010	Reviewed and amended.			
6.	OCM 418/24/09/2013	Reviewed with no amendments.			
7.	OCM 387/25/10/2016	Reviewed with no amendments.			
8.	OCM 264/24/09/2019	Reviewed with no changes			