

**POLICY NO. CP 2.1.9****POLICY STATEMENT****PLAQUES ON CITY OF GOSNELLS FACILITIES****PURPOSE**

To standardise wordings on commemorative plaques placed on City of Gosnells facilities.

**POLICY**

That plaques erected to commemorate the establishment of City owned facilities shall be inscribed with details that clearly indicate the following:

1. Name of the facility.
2. Date upon which the facility was commemorated.
3. The name of the person or persons opening the facility.
4. Names of all elected members in office at the time of commemoration of the facility commencing with Mayor followed by Deputy Mayor then others listed in alphabetical order.
5. The name of external funding partners with the placement of the funding agency logo at the base of the plaque.
6. Have regard to the significance of the facility reflected within the format and features of the plaque.

**GOVERNANCE REFERENCES**

<b>Statutory Compliance</b>	Local Government Act 1995
<b>Industry Compliance</b>	N/A
<b>Organisational Compliance</b>	City of Gosnells Style Guide
<b>Process Links</b>	N/A

**POLICY ADMINISTRATION**

<b>Directorate</b>		<b>Officer Title</b>	<b>Contact:</b>
Infrastructure		Manager Facilities and Fleet Services	9397 3000
<b>Risk Rating</b>	Low	<b>Review Cycle</b>	Triennial
		<b>Next Due:</b>	2026
<b>Version</b>	<b>Decision Reference</b>	<b>Synopsis</b>	
1.	OCM 571/26/08/2003	New Policy Adopted.	
2.	OCM 412/26/08/2008	Reviewed.	
3.	OCM 386/24/08/2010	Reviewed and amended.	
4.	OCM 418/24/09/2013	Reviewed with no amendments.	
5.	OCM 387/25/10/2016	Reviewed with no amendments.	
6.	OCM 264/24/09/2019	Reviewed with no changes.	
7.	OCM 96/18/04/2023	Reviewed and amended.	