

**POLICY NO. CP 2.1.9****POLICY STATEMENT****PLAQUES ON CITY OF GOSNELLS FACILITIES****PURPOSE**

To standardise wordings on commemorative plaques placed on City of Gosnells facilities.

POLICY

That plaques erected to commemorate the establishment of City owned facilities shall be inscribed with details that clearly indicate the following:

1. Name of the facility.
2. Date upon which the facility was commemorated.
3. The name of the person or persons opening the facility.
4. Names of all elected members in office at the time of commemoration of the facility commencing with Mayor followed by Deputy Mayor then others listed in alphabetical order.
5. Have regard to the significance and function to the community of the facility reflected within the format and features of the plaque.

GOVERNANCE REFERENCES

Statutory Compliance	Local Government Act 1995
Industry Compliance	N/A
Organisational Compliance	City of Gosnells Style Guide
Process Links	N/A

POLICY ADMINISTRATION

Directorate		Officer Title		Contact:	
Infrastructure		Manager Property and Commercial		9397 3000	
Risk Rating	Low	Review Cycle	Triennial	Next Due:	2022
Version	Decision Reference	Synopsis			
1.	OCM 571/26/08/2003	New Policy Adopted			
2.	OCM 412/26/08/2008	Reviewed			
3.	OCM 386/24/08/2010	Reviewed and amended			
4.	OCM 418/24/09/2013	Reviewed with no amendments			
5.	OCM 387/25/10/2016	Reviewed with no amendments.			
6.	OCM 264/24/09/2019	Reviewed with no changes			