



VERGE PERMIT APPLICATION FORM

A Verge Permit is required when carrying out most building and/or demolition works within the City.

In order to gain approval to use the verge and protect the City's infrastructure, including street trees, against damage for any purpose relating to building activities, you must complete this Verge Permit Application Form.

The City will always conduct a **post-development inspection** of the verge area.

A **refundable bond** is payable as security for any repairs/replacement or clean up the City must undertake to the verge area when works have been completed.

A Verge Permit is valid for the same period of time noted on the approval for the demolition or building permit.

When the work is completed the Verge Permit holder must contact the City in writing to apply for the security deposit bond refund.

What is the address of the property that this Verge Permit application is for	
House /Lot Number	Street Name
Suburb	

Property owner's name and address	
First Name	Surname
Postal Address	
Telephone Number	Email

Verge Permit holder's details (ONLY ONE PERSON/COMPANY PERMITTED AS APPLICANT)	
Name	
Postal Address	
Telephone Number	Email
As the Verge Permit holder I agree to abide by the Conditions of the Permit, as attached.	
Signature of Verge Permit holder	Date

Please X those works that this application form relates to:

- Additions Building - New Demolition
- Residential Commercial Industrial
- Other (please describe) _____

Site plans and photographic evidence of the condition of the verge MUST be attached for the Verge Permit to be processed.

FEES – Please refer to the City's current Fees & Charges www.gosnells.wa.gov.au

CONDITIONS

1. The permit will be issued pursuant to the City of Gosnells' Thoroughfares and Public Places Local Law 2012.
2. Where the permit is granted as part of a development application, building and or demolition permit, its duration will be for the same period as stipulated on those approvals. Where no time period is stipulated the permit is valid for 12 months from the date of issue.
3. In accordance with Council policy the City requires the payment of a refundable bond/security deposit before issuing a verge permit.
4. The permit holder must ensure that the thoroughfare (including the verge) is kept safe for the public to use at all times.
5. Footpaths and shared paths are to remain clear of all bins and building materials and remain safe for pedestrians at all times.
6. Where there is no path, a safe and clear access of a minimum width of 2m along that part of the verge immediately adjacent to the kerb must be maintained.
7. Vehicles and trailers must not block any path. The City's Parking Local Law applies and infringements may be issued.
8. Where a street tree is located on the verge a Tree Protection Zone must be erected and maintained for the duration of the permit. For further information, please refer to the City's "Guidelines for Using the Thoroughfare (Verge)".
9. The removal of, or damage to a street tree is prohibited, unless approval is granted before, in writing, by the City.
10. The permit holder must ensure that materials, such as sand, soil and cement are contained and do not leak or leach into the City's drainage system.
11. The permit holder must ensure that deposited material is sufficiently lit during darkness to ensure the safety of persons using the street.
12. Roadways to be kept clear of all building materials at all times.
13. Site toilets must not be placed on the thoroughfare, including the verge.
14. Site offices must not be placed on the thoroughfare, including the verge.
15. No building activity is to be carried out on the thoroughfare, including the verge.
16. Bulk bins, sheds and building materials may be placed on the verge area subject to them:
 - a. Not being placed in such a way as to obstruct or overhang a path, carriageway, access way or driveway;
 - b. Not causing a sight obstruction for vehicles or pedestrians;
 - c. Not causing damage to any City property in the verge such as a sign, kerb, footpath, street tree or garden maintained by the City;
 - d. Not causing an obstruction or damage to a manhole, inspection pit, fire hydrant, water or gas valve, electrical substation, drainage gully, water channel or other service in the verge area for which access may be reasonably required;
 - e. Not being placed on a service in the verge area that is not covered with a trafficable lid.
17. Bulk bins must not be placed on a verge more than 48 hours prior to being used and are to be removed within 72 hours of being filled.
18. On completion the verge area is to be cleared of all materials, rubbish, sand and the like and returned to the level before demolition/building work commenced or as otherwise approved by the City.